

Open Position Report

PROVIDENCE SCHOOLS OF (7865)

Position	Supervisor	Full-Time /Part-time	Opened Date	Notes
Lower School English Teacher	Mills, DeShuan	Full-time	8/5/2024	<p>A Providence Lower School teacher provides a rigorous learning environment for his/her students that is based on a Biblical worldview. Teachers are expected to collaborate with their grade level colleagues and/or supervisors to prepare their students to be "Boldly Christian and Unquestionably Academic." Teachers are expected to forge positive relationships with their colleagues and with the parents of the students they teach, so that they serve as examples of those who follow Christ.</p> <p>Job Responsibilities</p> <ul style="list-style-type: none">• Teach students core curriculum in Language Arts, in accordance with school-approved curriculum standards.• Plan and implement lessons that meet the needs of their learners and address the standards for each content area assigned to the teacher.• Reinforce a Biblical worldview, teaching the principles of a Christ-centered life, which includes weekly attendance at chapel.• Collaborate with teachers in other grades to ensure vertical curricular alignment.• Monitor student progress in learning, as measured by the benchmark assessments given in fall, winter, and spring, as well as student performance as measured by grades in each subject.• Adjust teaching methodologies to meet the varying needs of students, based on student performance data.• Prepare and modify engaging lessons, activities, and events that support the content standards of the grade for which the teacher is assigned.• Participate in, and implement the practices of, professional learning. Demonstrate the characteristics of a perpetual learner who is committed to growth as an educator.• Communicate frequently with parents and colleagues regarding student progress and necessary actions to ensure academic and behavioral student success. <p>Minimum Qualifications</p> <p>Education: Bachelor's degree from an accredited college or university. Experience: 3 years continuous teaching experience at the elementary level. Salary is based on verified years of teaching experience. Certifications & Licenses: Florida teaching certificate in Elementary Education K-6 (Elem. level); Eligible or holds ACSI Certification Agrees with the Statement of Faith and Lifestyle Agreement of Providence School</p>
Facilities Technician	Mills, Jason	Full-Time	7/8/2024	<p>General Responsibilities</p> <p>Perform work for Providence and New Life involving the skills of maintenance or craft occupations to keep machines, mechanical equipment, or the structure of Providence and New Life in repair. Duties are tasked from work orders and may involve repairing equipment, carpentry, repairing electrical or mechanical equipment, installing equipment, and building repairs.</p> <ul style="list-style-type: none">• Ability to work safely by following policies and procedures in a general industry work environment.• Troubleshoot, maintain, and repair facility conditions and equipment.• Ability to perform preventative and corrective maintenance in a team atmosphere or alone.• Effective communications skills are required. <ul style="list-style-type: none">• General responsibilities will include emergency and preventative facility related maintenance to repair machines, equipment, or structures, using tools such as hammers, hoists, saws, drills, wrenches, etc.• Must be able to read and comprehend general equipment manuals, installation instructions, and assembly instructions.

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Communication Responsibilities

Each team member will complete the tickets assigned to him/her and will note on the software the status of that ticket, communicating with your supervisors and the ticket owner.

Must be able to effectively communicate with supervisors, peers, and contractors and establish and maintain interpersonal relationships.

Schedule Responsibilities

The schedule for the Facilities Technician will be dictated by the Facilities Director and/or Manager as needed by the corporation. It is the responsibility of the individual occupying the position to be punctual and follow scheduling.

Job skills Knowledge and Abilities:

Individual must be an organized, self-starter with above average problem-solving ability. Also, you must be able to work alone and unsupervised. Most importantly, you must be able to work as part of a multi-cultural, multi-disciplined team while achieving your highest potential performance. Skills are required to perform multiple tasks with a need to upgrade skills to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include operating equipment used in skilled trades, power and hand tools, adhering to safety practices, and handling hazardous materials.

Job Requirements:

- 2-years experience in a facilities maintenance group needed.
- Ability to use shop equipment such as sanders, drill press, forklift, and scissor lift.
- Diagnose issues from work orders and be able to fix and resolve them using tools such as hammers, hoists, saws, drills, wrenches, etc.
- Must be teachable and cooperative.
- Must speak, understand, read, and write in English.
- High school diploma or GED needed.
- Must be physically able to lift and/or carry up to 50 pounds.
- Must be physically able to climb up and down a ladder for repairs and painting and perform general physical activities such as bending, kneeling, standing, walking, squatting, reaching, grabbing, holding, lifting, pulling, etc.
- Must have a driver's license and be a safe driver.
- Maintain an orderly and clean work environment, clean up after yourself after each job, and put tools and equipment back in their proper space so others have access to the shared items.

Extended Day Employee		Part-Time	5/17/2024	For 2024-2025 School Year Providence School Extended Day program is looking for Extended Day Assistants to assist in after school care for the upcoming school year. Hours are from 3:00-6:00pm Monday – Friday but the hours are flexible and competitive hourly rates are available to qualified candidates. Childcare experience and genuine love for children required.
Substitute Teacher	Mills, C DeShuan	Part-Time	5/17/2024	For 2024-2025 School Year Sub Positions are Temporary (as needed) for the upcoming school year Education Required: College degree preferred • Create and implement lesson plans with or without teacher input depending on the school's expectations. • A love for students and learning • Manage the students effectively and safely. • Assign, collect, and grade assignments. • Administer school academic requirements as instructed. • When necessary, ability to attend parent-teacher conferences. • Level II background screening and church affiliation

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Pre-School Teacher Assistant

Benson, Lori-Ann

Part-Time

5/17/2024

Providence Preschool, part-time morning and afternoon teacher assistants are needed. Assistant teachers work closely with the Lead Teacher in the classroom to ensure a safe and loving environment for the children in their care. A Teacher Assistant must be a high school graduate with a strong, active Christian faith. Previous preschool experience is preferred but not required. In addition, candidates must have or obtain 45 hours of Childcare Training and be willing to obtain additional education requirements of the position.